

Summary of Proposed Changes  
ARS Policy and Procedure Manual

Appendix E - pages E-47 and E-48. Adding instruction requirements to complete RS-16 form on Financial Resources

**E-47** Change the word "similar" to "comparable" benefits to reflect wording changes in the Rehabilitation Act.

1. Increase in liquid assets (example - money on hand, savings, bonds, securities and other negotiable papers) exemptions so individuals with disabilities and/or their parents are exempt towards applying these to their rehabilitation plan. "\$4000" to "\$6000" for persons without children and "\$6000" to "\$12,000" for persons with dependents children.

Adding a document requirement method for verifying liquid assets for individuals 24 years of age and under.

2. Real Property delete instructions. Replace RS-16 form instruction to enter N/A.
3. Personal Property delete instructions. Replace RS-16 form instruction to enter N/A.

**E-48** Monthly Income: Adding requirements for verification of income statements.

**Net Salary:** Addition of information by deleting "the take home pay" and adding "25% of the gross income . . ." to figure the net salary.

**Other:** Addition of the income of parent(s) and spouse, if the individual is 24 years of age and under.

**Normal Living Requirements:** Changes in this section to reflect the policy changes reviewed by committee in October 2004.